聖若瑟大學
UNIVERSITY OF SAINT JOSEPH

Matriculation Information

MATRICULATION

1. Matriculation Venue: Academic Affairs Office (Ilha Verde Campus – Ground Floor)

2. Matriculation Period:

   Local students: From mid July to 1st week of August *(subject to change)*

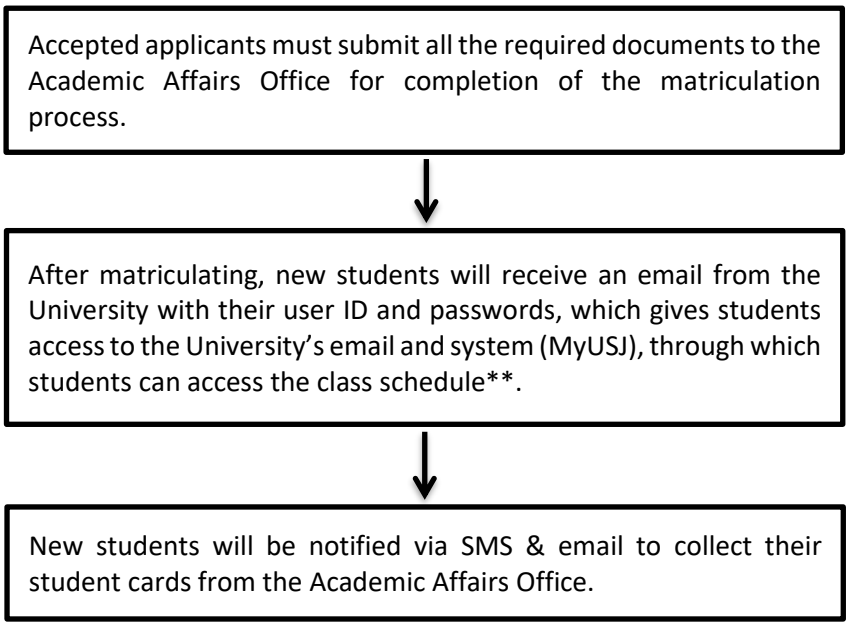
   Non-Local students: From mid August to end of August *(subject to change)*

3. Documents required for matriculation:

   - **Photo** – Please confirm the uploaded photo is suitable for your student card via your online admission portal (https://apply.usj.edu.mo/login)
   - **Identification Document or Passport** (original & one copy, both sides of an ID card on the same page)
   - **Transcript** (original & one copy; for information about the entry requirement please refer to Admission Handbook, link: https://www.usj.edu.mo/en/admissions/admissions-publications/)
   - **Diploma** (original & one copy)
   - **Tuition Fee Payment Slip**
   - **Vaccination Certificate** (original & one copy; please refer to Appendix 1 for details)
   - **Health Certificate Form***
   - **CV** (in English, only applicable to Master & PhD students)
   - **Student Health Insurance** (only applicable to non-local students)

**Note: Newly admitted students must complete all the required medical examination. A blank form for Health Certificate is sent to the applicant with the acceptance letter, and the medical assessment (the 2nd page of the Health Certificate Form) must be completed by the hospital, accredited medical clinic or Macao Health Bureau. The University reserves the right to revoke acceptance to an applicant if s/he is reported to be unfit to study. The medical assessment is valid for three months.*

MATRICULATION FLOWCHART



***NOTE: The class schedule for the 1st semester will be available on the MyUSJ system at the end of August every year.*

If there is any question about how to complete the matriculation, please contact the Academic Affairs Office – Academic Records by email (acadrecords@usj.edu.mo) or telephone (+853 8592 5744). The office hours are from 09:00 to 19:00, Monday to Friday, except public holidays.

APPENDIX 1 – VACCINATION CERTIFICATE

In order to prevent the occurrence and spread of the vaccine-preventable diseases in the institutions or premises, in the applicable situations of the provisions of Article 12 of Administrative Regulation No. 5/2022 – "Immunization Regime", full-time students registered for the first time in tertiary institutions in Macao must submit the proof of vaccination when applying for admission or registration. Please refer to the attached Table in three language versions (English, Chinese and Portuguese): Vaccination Regime – Vaccination Requirements for Persons Aged 18 or Above.

Acceptable proof of vaccination (any of the following):

a) Vaccination Certificate (疫苗接種證明書) issued by Macao Health Bureau; or

b) Proof of vaccination issued by the competent authority in the original place of residence (all the items with number of doses required shown in attached Table must be specified on the document. If any of the items is missing, it will not be accepted).

Attached Table: Vaccination Regime – Vaccination Requirements for Persons Aged 18 or Above

Item	Number of Doses must be Completed	Remarks
Measles-containing Vaccine	at least 1 dose	● Applicable to those who were born after 1970 and have not received 1 dose of measles-containing vaccine after their 1st birthdays.
	at least 2 doses	● Applicable to **those working or studying in medical institutions** (including medical staff, administrative staff, security guards and cleaning workers) who have not received 2 doses of measles-containing vaccine after their 1st birthdays and have never had measles; ● Applicable to **full-time students registered for the first time in tertiary institutions in Macao** who were born after 1970
Rubella-containing Vaccine	at least 1 dose	● Applicable to those born after 1970.
Tetanus-containing Vaccine	at least 3 doses	● Applicable to those who accepted the last dose of vaccination within the last 10 years.
Diphtheria and Pertussis-containing Vaccines	at least 1 dose	
Hepatitis B-containing Vaccine	at least 3 doses	● Applicable to those with high occupational exposure risk, such as medical trainees (including medical students), medical staff who are often exposed to blood and body fluids. ● The above-mentioned persons are required to undergo hepatitis B serological testing before employment or enrollment. Those without immunity should be given a booster vaccination and accept antibody testing after the booster vaccination. For details, please refer to the "Recommendations on Hepatitis B Vaccination for Different Population Groups and Relevant Serologic Testing Strategies" (Visit Vaccine Information Website: www.ssm.gov.mo/vaccine > Vaccine Knowledge Q&A > Guidelines). ● The positive surface antigen should not be used as a reason for refusal of employment or enrollment.
Poliovirus-containing Vaccine	at least 4 doses	● For persons from Pakistan and Afghanistan only.

附表：防疫接種制度 – 適用於 18 歲或以上人士的接種要求

項目	必須已完成劑數	備註
含麻疹疫苗	至少 1 劑	● 適用於 1970 年起出生，且未曾在 1 歲生日後接種 1 劑含麻疹疫苗。
	至少 2 劑	● 適用於未曾在 1 歲生日後接種 2 劑含麻疹疫苗且未曾患麻疹的**在醫療機構工作或學習人士**（包括醫務人員、行政人員、保安及清潔工人）； ● 適用於 1970 年起出生，且在**全澳高等院校首次註冊的全日制學生**。
含德國麻疹（風疹）疫苗	至少 1 劑	● 適用於 1970 年起出生者。
含破傷風疫苗	至少 3 劑	● 最後一劑在最近 10 年接種。
含白喉、百日咳疫苗	至少 1 劑	
乙型肝炎疫苗	至少 3 劑	● 適用於職業暴露風險較高的人士如醫務受訓者（包括醫學類學科學生）、經常暴露血液和體液的醫務人員。 ● 上述人士在入職或入學前，須接受乙型肝炎血清學檢測，無免疫力者需加強接種並在加強後接受抗體測試，詳見《各種人群乙型肝炎疫苗接種及相關血清學檢測策略建議》（位置：疫苗資訊網 www.ssm.gov.mo/vaccine>疫苗指引與常見問題>指引）。 ● 表面抗原陽性者不應作為拒絕入職或入學的理由。
含脊髓灰質炎疫苗	至少 4 劑	● 僅適用於來自巴基斯坦和阿富汗的人士。

Anexo: Regime de vacinação - Requisitos de vacinação aplicáveis a pessoas com idade igual ou superior a 18 anos

Itens	Doses obrigatoriamente concluídas	Observações
Vacina anti-sarampo	Pelo menos uma dose	• É aplicável a pessoas nascidas em 1970 e que não tenham administrado uma dose da vacina anti-sarampo, após completar o primeiro ano de vida.
	Pelo menos duas doses	• É aplicável àqueles que **trabalham ou frequentam cursos em instituições médicas** (incluindo profissionais de saúde, pessoal administrativo, guardas de segurança e trabalhadores de limpeza) e que não tenham administrado duas doses da vacina anti-sarampo após completar o primeiro ano de vida, nem tenham tido sarampo; • É aplicável a **estudantes a tempo inteiro nascidos em 1970 que se matriculam pela primeira vez numa instituição de ensino superior de Macau**.
Vacina anti-rubéola	Pelo menos uma dose	• Apenas é aplicável a indivíduos nascidos após 1970.
Vacina anti-tétano	Pelo menos três doses	• A dose mais recente foi administrada nos últimos 10 anos.
Vacina anti-difteria e anti-tosse convulsa	Pelo menos uma dose	

Itens	Doses obrigatoriamente concluídas	Observações
Vacina anti-hepatite B	Pelo menos três doses	● É aplicável àqueles que tenham alto risco de exposição profissional, como estagiários de área de medicina (incluindo estudantes de cursos de medicina), profissionais de saúde que lidam frequentemente com sangue e fluidos corporais. ● Antes de ingressar no serviço ou no estabelecimento de ensino, todas as pessoas supra necessitam de fazer o teste de sorologia para hepatite B antes da matrícula ou de estar em contacto com paciente ou amostra clínica. Aqueles que não têm imunidade precisam de reforçar a vacinação e fazer o teste de anticorpos após reforço. (*vide* as Recomendações e estratégia para vacinação da hepatite B e testes sorológicos relacionados aos diversos grupos de pessoas, disponíveis na página electrónica: www.ssm.gov.mo/vaccine) ● Aqueles com antígeno de superfície positivo não devem ser motivo de recusa de admissão.
Vacina anti-poliomielite	Pelo menos quatro doses	● Apenas é aplicável a pessoas provenientes do Paquistão e Afeganistão