Authorisation Letter for Lifelong Learning Programme Certificate Collection
領取持續進修課程證書授權書

Required Documents: Valid Macau Identity Card or Passport Copies of **both** the participant and the authorized representative.
所需文件： **參與者**與**代領取者**之澳門身份證或護照複印本

** Use of English **or** Chinese in completing the application form 以英文**或**中文填寫申請表格 **

I (Name of participate) _____ Macau Identify Card / Passport No.

_____ hereby authorise (Name of authorised representive) _____

_____ Macau Identify Card / Passport No.

_____ to collect my certificate/diploma of:

Course Name: _____

Course Code: _____

本人（申請人姓名） _____ 持身份證／護照編號 _____

_____ 現授權（代領取人姓名） _____

持身份證／護照編號 _____ 代領取本人之證書：

課程名稱： _____

課程編號： _____

I declare the information provided on this form is correct. I understand also that if have given false or misleading information and documents, my application for Lifelong Learning Programme will be refused and the acceptance will be revoked. Personal Information collected in this application form will be used solely by the Lifelong Learning Office and relevant authorities for the communications and preparation of Certificate(s) concerning the Programme; All information will be processed in compliance to the "Personal Data Protection Act" (Law no. 8/2005).

本人聲明在本表格內所填報的資料均屬事實。同時亦明白如有提供任何虛假或不實資訊，持續進修處有權拒絕接受本人於持續進修課程之申請及取消課程取錄資格。透過此申請表所收集之個人資料僅供本處或有關授權機構作課程通訊及製作證書之用；全部資料亦將按照第 8/2005 號法律《個人資料保護法》法規妥善處理。

Applicant's Signature
申請人簽署 _____   Date 日期 _____

Representative's Signature
代領取人簽署 _____   Date 日期 _____